



City of Hollister

Human Resources

375 Fifth Street

Hollister, CA 95023

INVITES APPLICATIONS FOR:

TREE TRIMMER

\$3,372 - \$3,540 - \$3,717 - \$3,903 - \$4,098

Currently one (1) position open

FINAL FILING DATE:

THURSDAY, JUNE 28, 2007 BY 5:00 pm

This is a promotional and open recruitment. Qualified candidates from the public and qualified career City employees are encouraged to apply.

Position: Under general supervision to perform specialized duties associated with tree trimming and tree removal, pruning, and planting trees; maintain publicly-owned trees and to operate tree equipment; and to do related work as required.

Qualifications: Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge skills and abilities would be:

Experience: One (1) year as a tree maintenance worker involving tree trimming, pruning, and climbing.

Training: Any combination of training and experience equivalent to high school graduation.

Physical and Other Requirements: Applicant must be at least 18 years of age. Must possess the strength and physical ability necessary to perform the essential functions of the position.

License & Certificate: Possession of an appropriate, valid California driver's license is required.

Possession of, or ability to obtain, a valid Class A driver's license within three (3) months after hire. May be required to obtain endorsements.

Possession of a Certified Tree Worker certificate from the Western Chapter International Society of Arboriculture is required.

Possession of, or ability to obtain, a State of California Qualified Applicator certificate for pesticide application within one (1) year of hire.

Examples of Duties: Plant, prune, remove roots, irrigate, control pests and diseases, cable and brace, and other maintenance needs of publicly-owned trees. Manually climb and remove trees of various heights using proper equipment and techniques. Operate and provide necessary daily maintenance on a variety of vehicles, including aerial lift, chipper, stump router, water truck, towed equipment, and hand or power tools as assigned. Inspect trees for dangerous conditions and maintenance needs. Clean sidewalks and streets after trimming or removal operations. Perform emergency storm work when needed and work outdoors in all weather conditions. Communicate with the public regarding tree issues and work being performed. Maintain records as necessary.

How to Apply: A formal City Employment Application is required at the time of filing and may be obtained from the **City of Hollister, Human Resources Division: 375 Fifth Street, Hollister, CA 95023, PH: (831) 636-4308/FAX: (831) 636-4322**. May download application: www.hollister.ca.gov. Applicants may attach a resume to their completed application, but a resume cannot be accepted in lieu of an official application form.

Selection Process: Candidates presenting the most desirable combination of education, experience and/or training as stated in this announcement will be invited to continue in the selection process. The selection process may require any combination of the following: application appraisal, written examination, performance test, and personal interview conducted by an outside oral panel and/or department head. Following the examination process, successful candidates are placed on an employment list. Appointment will be made from the employment list. Probationary period determined by Administrative Services Department.

Equal Opportunity/Affirmative Action: The City of Hollister does not discriminate on the basis of race, color national origin, ancestry, sex, religion, sexual orientation, age, disability, marital status, political affiliation, or any other non-merit factor. The City of Hollister encourages minorities and women to apply. The City of Hollister makes reasonable accommodations for the disabled. Individuals requiring any accommodation in order to participate in the testing process must inform the Human Resources Office in writing no later than the final filing date stated in the job announcement. Requests for accommodation should include an explanation of the type and extent of accommodations needed to participate in the selection process and/or to perform the duties of the job for which they have applied.

Post-Offer Medical Examination: Prior to appointment, the selected candidate is required to pass a post-offer medical examination and drug screen. Candidates are encouraged not to quit or give notice to present employers until the medical exam and drug have been completed and passed. The medical records shall be maintained in a confidential manner.

Group Insurance: Employee premiums paid by City through a cafeteria style program for medical, dental, vision, life and long term disability insurance. Employees have a choice of Blue Cross HMO or a variety of medical plans offered through PERS Health. Generous City paid contributions are made toward dependent coverage for medical, dental and vision insurance.

Retirement: City participates in the PERS retirement system. Non-safety employees are enrolled in the 2% @ 55 plan with the single highest year benefit calculation. The employee contribution is fully paid by the City.

Vacation Leave: 10 days per year, increased to 15 days per year after 3 years, increases to 20 days after 7 years, increased to 22 days after 15 years. Vacation allowance shall be increased one (1) day per year after completion of twenty (20) years of service with a maximum of twenty-five (25) days after twenty-five (25) years of service.

Holidays: Twelve and a half (12 ½) paid holidays per year.

Sick Leave: Earned at a rate of 8 hours per calendar month of service with no accrual limit. Provision for partial cash pay out of accumulated sick leave upon retirement with ten years of service or more.

IRS Flexible Spending Plan: IRS Code, Section 125 which provides for pre-tax contributions for unreimbursed medical, insurance premiums and dependent care expenses.

Life Insurance: City pays \$50,000 Life & AD&D Insurance.

Bilingual Pay: City pays \$125 per month upon assignment.

Deferred Compensation: Optional Voluntary 457 Plan available.

Other Benefits: Education/Tuition reimbursement, Employee Assistance Program (EAP), Longevity Pay, Professional Development Incentive and credit union privileges.

NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provisions contained in this bulletin may be modified or revoked without notice.

DATE OF NOTICE: June 13, 2007

